

## **CITY HALL TASK FORCE MEETING SUMMARY**

The City Hall Task Force Committee met at noon on Tuesday, April 9, 2019, in the Fire Station Training Room.

Council Members Present: Shawn Mueske, Julie Asmus, Fernando Alvarado, and Kathy Schwantes, and Marv Calvin – Mayor

Others Present: Curt Hein – Parks Project Manager, Steve Okins – Finance Director, Ike Holland – City Administrator, Sean Christensen – Public Works Director, Robert Stone – Fire Department, Corey Thorson – Fire Department, Sarah Swedburg – Planner, and Megan Feikema – Permit Tech/Clerk, Shelby Lindrud – “West Central Tribune,” Dirk Meulenens, Ross Marcus, and Andrew Lindquist

1. The meeting was called to order at 12:00 p.m.
2. FEEDBACK FROM MEETING WITH FIREFIGHTERS – Robert Stone and Corey Thorson were present to represent the Fire Department with the challenges they saw with relocating the City Offices to the Fire Station parking lot. Concerns included: training room use, security throughout building, access to wash bay, parking, signage, snow removal, and a tree that was donated by a group of German teachers. Benefits: Updated look of existing building, possibilities of a substation, “one stop shop” for City services, and updated glass garage doors. It was discussed the helipad was also a concern, it was noted that a parking lot is not DOT certified and does not meet the minimum qualifications required to be a backup helipad.
3. SWOT (STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS) – Kathy Schwantes directed individuals present to brainstorm the proposed City Hall location using the SWOT analysis. After discussion, the items were placed on the board as either a strength, weakness, opportunity and/or threat. After discussion, a new layout of the building footprint was discussed that would potentially alleviate storm water issues, and the relocation of water line. The building would be built on a portion of the existing parking lot to allowing existing storm drains and water lines to remain.
4. MISCELLANY – Representatives from Marcus Construction, Jim Bach and Andrew Lundquist were present to go over the aggressive timeline for design and construction.

Dirk Meulenens gave a presentation on his ideas for a remodel at the formerly known Hardware Hank Building. The Hardware Hank building is for sale of \$400,000 with yearly taxes of \$9,000.

The meeting adjourned at 1:34 p.m.

Meg Feikema  
Permit Technician/Clerk